



DECISION / VIOLATION APPEAL FORM

Liberty Lake Planning & Building Services
22710 E. Country Vista Drive, Liberty Lake WA 99019
Phone: (509) 755-6707 Fax: (509) 755 6713
Website: www.libertylakewa.gov

APPELLANT NAME: _____ TODAY'S DATE: _____

STREET ADDRESS: _____

CITY, STATE, ZIP: _____

HOME PHONE: _____ BUSINESS PHONE: _____

APPELLANT'S AGENT (if applicable): _____

COMPLETE ADDRESS: _____

CITY, STATE, ZIP: _____

PHONE: _____ FAX: _____

PLANNING ACTION BEING APPEALED:

FILE NO.: _____ PARCEL NO.: _____

DESCRIPTION OF PROJECT / VIOLATION: _____

DATE OF DECISION / NOTICE OF VIOLATION: _____

SIGNATURE OF APPELLANT: _____
(or authorized representative)

- Facts demonstrating appellant is party of record and has standing to bring appeal:

- ON A SEPARATE SHEET OF PAPER PLEASE LIST:

1. A separate and concise statement of each error alleged to have been committed.
2. A concise statement of facts upon which the appellant relies to sustain the statement of error.
3. The desired outcome or changes.

- ATTACH A COPY OF THE PROJECT DECISION / CODE VIOLATION NOTICE.
- THE APPEAL FEE AND ALL SUBMITTALS REQUIRED UNDER THE DEVELOPMENT CODE APPEAL SECTIONS MUST BE SUBMITTED WITH THIS FORM BY THE APPEAL DEADLINE.

ATTENTION:

Please be advised that if you file an appeal you may be responsible for mailing a public notice. The City will provide you with a public notice instruction packet, which includes all of the information you will need in order to complete this process, if a public notice is required. Please consult Liberty Lake Planning & Building Services for more information.

PLANNING & BUILDING SERVICES OFFICE USE ONLY 7-1-10

Date & Time Received: _____

Accepted By: _____

Fees – Receipt #: _____

Hearing Scheduled: _____

Hearing Date & Time: _____

Hearing Location: _____